

LAFAYETTE TWP BD OF ED-03702490 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised system-wide.

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	LAFAYETTE TWP BD OF ED-03702490	126	03/15/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 03/18/2024 02:34 PM CAP Accepted				
	Corrective Action Plan: Submitted by ERIN SIIPOLA 03/13/2024 03:23 PM The family identified received Form 255 notifying them that effective January 18, 2024, their children's benefits changed from free to reduced as their income exceeded the federal income eligibility guidelines. The family did not request a hearing and the matter has been resolved. Flagged by Katie Hunter 02/16/2024 10:00 AM Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments. *****The number of Certification and Benefit Errors are greater or equal to 10%, therefore an Independent Review of applications must be completed for next school year. More details will be provided later in the school year regarding the process and expectations for the Independent Review.				
Verification	Verification (On-Site Assessment Tool) (207H)	LAFAYETTE TWP BD OF ED-03702490	209	03/15/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 03/18/2024 02:35 PM CAP Accepted				
	Corrective Action Plan: Submitted by ERIN SIIPOLA 03/13/2024 03:24 PM After a better understanding of how the guidelines for error prone applications are determined, the determining official will closely monitor and take into account the free or reduced price eligibility limits. As of January 2024, all incoming applications have been and will continue to be closely reviewed. Flagged by Katie Hunter 02/16/2024 10:00 AM Applications selected for verification must be chosen randomly from error prone applications. If there are not enough error prone applications to meet the required sample size, the SFA must randomly select additional approved applications to meet the required number. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Maintenance of Non-Profit School Food Service Account	Maintenance of Non-Profit School Food Service Account (Off-Site Assessment Tool) (700H)	LAFAYETTE TWP BD OF ED-03702490	701	06/11/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lisa Garland 06/11/2024 09:57 AM CAP Accepted				
	Corrective Action Plan: Submitted by ERIN SIIPOLA 06/11/2024 09:43 AM The district is currently actively seeking quotes to purchase new/ updated cafeteria equipment. Once all quotes have been secured, they will be reviewed with the Finance Committee and purchases will be made as necessary.				
Corrective Action History	Flagged by Lisa Garland 06/04/2024 02:04 PM FINDING: Net Cash Resources exceeded three months average expenditures which represents incompliance per USDA CFR 210.14 Please submit a required Corrective Action Plan Thank You				
Local School Wellness	Local School Wellness (Off-Site Assessment Tool) (1000H)	LAFAYETTE TWP BD OF ED-03702490	1005	03/15/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 03/18/2024 02:35 PM CAP Accepted				
	Corrective Action Plan: Submitted by ERIN SIIPOLA 03/13/2024 04:17 PM The Wellness Committee met in early February to review the current district policy. Upon review, changes were made to the policy and it was submitted for review to our BOE. Proactive changes toward this policy have gone into effect during February 2024. A copy of Form 357 will be uploaded in the Documents section.				
Corrective Action History	Flagged by Katie Hunter 02/16/2024 10:00 AM A copy of the most recent assessment of the implementation of the local school wellness policy was not provided. The wellness policy must be assessed by the wellness committee, on a triennial basis or more recent depending on your local wellness policy. As discussed at Exit Conference and was included in the AR Checklist Form #175, a Policy Assessment Form #357 must be used, no form 357 was provided during audit. Indicate date of implementation. Provide the date the assessment was completed. In addition, upload a copy of the assessment to the documents tab.				
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool) (1400H)	LAFAYETTE TWP BD OF ED-03702490	1400	03/15/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 03/08/2024 02:39 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by MAUREEN REMNER 03/06/2024 12:44 PM				
	We currently follow the Sodexo HACCP plan which covers, monitoring, corrective action and record keeping, we will also use the NJDOA HACCP plan and document the NJDOA HACCP manual for training and procedures. 3-1-24				
	Flagged by Katie Hunter 02/16/2024 10:00 AM				
	The SFA must have a food safety plan in place that includes HACCP standard operating procedures (SOP), as well as monitoring, corrective action, and record keeping procedures. Further guidance on required elements for the HACCP plan can be found in "HACCP Based Standard Operating Procedures" available on the NJDOA website. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged